



UAS (Drone) Use Application

- Application must be submitted to riskmgmt@bgsu.edu at least 2 weeks prior to planned flight
- Operator must possess a copy of the approved application at all times during flight activity
- Notification using online tool is required ONE DAY PRIOR to flight (and ONE WEEK prior for Protected Access Zone flights). See Risk Management website <https://www.bgsu.edu/risk-management/uas--drone--use.html> for details

Name of Operator: _____ Phone: _____

BGSU Dept/Company: _____ Email: _____

If Vendor, BGSU Contracting Dept: _____

UAS Description including Weight: _____

FAA Registration #: _____ Purpose of Operation: _____

Date(s) of Operation: _____ Time(s) of Operation: _____

Will flight occur in Protected Access Zone (reference Drone Flight Map on Risk website) No ___ Yes ___
If Yes, which Protected Zone? Zone A ___ Zone B ___ Zone C ___

Will students without a Remote Pilot Certificate be operating under the supervision of the named operator as part of a credit course? No _____ Yes _____ Approx. # of students _____

Please submit the following with this application:

- Description of flight plan, including operational area of flight
- Proof of FAA Authorization (Remote Pilot Certificate, COA or 333)
- Vendor operations: submit signed contract
- Vendor Operations: submit Certificate of Insurance
- Data collection plans, and intended use of data collected

Operator's Signature: _____ Date: _____

*By signing, I attest the above and supplied information is correct to the best of my knowledge. I also attest I have read BGSU Policy # 3341-6-50 and the UAS (Drone) Use Approval Process and comply.

BGSU Risk Management Application Review	BGSU Police Application Review
Approved: _____ Denied: _____	Approved: _____ Denied: _____
Submit online notification in advance of flight: 1 week _____ 1 Day _____	Comments:
Reviewed By:	Reviewed By:
Review Date:	Review Date: